



Time	Topic	Description	Speakers
1:00	Welcome and Introduction to other Workshop Participants (30 minutes)	Introductory session: brief 'speed dating' session for participants to get to know each other. Participants will be paired off for a 1 minute 'elevator pitch' about their research/profession focus	
1:30	Management skills (45 minutes)	Creating 'work-work' balance – how to manage the multiple priorities of academic research Project management – how to organize and lead a research project	Fiona Baker, PhD Dan Buysse, MD Michael Scullin, PhD
2:15	Break (15 minutes)		
2:30	Business skills (45 minutes)	How to manage the business of science	Martica Hall, PhD
3:15	Marketing Science and Public Education (45 minutes)	What opportunities to say 'yes' to in order to advance your career (e.g. committees, activities at meetings) How to make your science accessible to the lay public – utilizing media opportunities and social media appropriately	Michael A. Grandner, PhD Jodi A. Mindell, PhD Wendy Troxel, PhD
4:00	Round Tables (45 minutes)	Table Topics: Management Skills, Business Skills, Marketing Each participant will have the opportunity to visit each table for a 15 min session.	
4:45	Concluding Remarks (15 minutes)	Developing your leadership skills for today and in the future	Andrew D. Krystal, MD