



DATE

NAME

INSTITUTION

RE: NAME OF PROPOSAL "TITLE OF PROPOSAL"

Dear Dr. NAME,

As you are aware, the Sleep Research Society (SRS) is an organization for scientific investigators who conduct research and provide education sleep, circadian rhythms, and their related disorders. The SRS serves its members and the field of sleep and circadian research through training and education, and by providing forums for the collaboration and the exchange of ideas. The SRS mission is to foster scientific investigation on all aspects of sleep and its disorders, to promote training and education in sleep research and to provide forums for the exchange of knowledge pertaining to sleep.

We are excited about your proposal being submitted to EXPLANATION OF HOW PROPOSAL IS RELATED TO THE STRATEGIC PLAN OF THE SRS. The SRS would be delighted to participate as a stakeholder in your proposal.

We understand that this involves EXPLANATION OF SRS INVOLVEMENT BEYOND LETTER OF SUPPORT. As an interested stakeholder involved in performing sleep research and setting sleep research standards and initiatives, we would be able to assist you by providing input and help with the dissemination and implementation of the study findings – after due diligence and input from our various committees within the SRS. The findings from your study after peer-review will then be provided to the SRS Board of Directors who will make the final decision of steps towards disseminating your study findings or implementation. Such a deliberate and thoughtful process will be adopted by the SRS as is customary. We know that you are integrally aware of such vetting and collaborative processes that are always undertaken by our organization through your interactions with the SRS.

We look forward to the funding of your innovative proposal and to playing an active role as a stakeholder in the project.

Sincerely,

*Signature*

SRS President